

## **PROPOSAL**

### **CITY OF WEST DES MOINES DEPARTMENT OF PUBLIC WORKS WORK ZONE AND ROAD CLOSURE SIGNS**

The City of West Des Moines, Iowa, solicits interested firms to submit proposals for Work Zone and Road Closure signs for street maintenance projects.

Submittals, marked "Work Zone and road Closure Signs Bid" will be received no later than 2:00 p.m., Central Time, on Wednesday, January 21, 2015.

Office of the City Clerk  
City of West Des Moines  
4200 George M. Mills Civic Pkwy., Suite 2B  
P.O. Box 65320  
West Des Moines, Iowa 50265-0320

### **PROPOSAL PROCEDURE**

Mark outside of envelope with proposal subject, "Work Zone and Road Closure Signs Bid."

Proposals received after the announced time and date of receipt, by mail or otherwise, will be returned unopened. Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. The City of West Des Moines reserves the right to award in part or in whole or to reject any or all proposals.

Any proposal submitted **MUST** be signed by an individual authorized to bind the bidder. All proposals submitted without such signature will be deemed non-responsive, and will not be acceptable.

If you desire not to quote on this proposal, please forward your acknowledgment of **NO PROPOSAL SUBMITTED** to the above address.

#### **1. INTENT**

It is the intent of the City of West Des Moines to enter into a contract with a qualified vendor for the purpose of furnishing work zone and road closure signs to City departments.

## **II. LENGTH OF AGREEMENT**

A. This agreement shall be AN ANNUAL Agreement commencing February 8, 2015, and ending February 9, 2016.

B. This Agreement may be terminated for good cause, including failure to perform in Accordance with Section 2,3,6 and 7 of this Agreement by the City during the Agreement Period subject to written notice being delivered by registered mail sent to the Contractor At the address referenced on the Bid Form.

## **III. ITEMIZED SUPPLIES AGREEMENT**

A. Bidders are required to submit net unit prices for each item.

B. If unit of measure being bid varies from the unit listed, the deviation must be shown.

C. Brand name and number must be indicated for each item being bid.

D. All supplies ordered or picked up must be guaranteed to perform said duties of products' literature.

## **IV. QUANTITIES**

Total annual usage of each item is unknown. Orders will be placed as needed over the term of the contract.

## **V. PRICE CHANGES**

Preference will be given to prices which are firm for the contract period. Price changes must be submitted in writing to the city Manager's office 30 days prior to the effective date. The City Manager reserves the right to accept or reject the change, or cancel the contracted item and rebid for the balance of the contract

## **VI. AVAILABILITY**

All contract supplies must be in stock and available for pickup. In the event supplies Are on back order or not available, the City may choose to select another vendor to fill necessary orders.

## **VII. EMERGENCY RESPONSE TIME**

Emergency response time shall be within two hours from the initial telephone call to the Contractor. Contractor shall submit contract names and telephone and pager numbers for

after hour emergencies.

## **VIII. EQUIPMENT**

All Contractors' equipment must meet IDOT and MUTCD Standards Part 6.

## **IX. OR EQUAL**

All manufacturers' names and numbers listed are for reference only. Bids will be accepted on products that are equal to those referred. The City reserves the right to reject bids on brands of items that have a history of poor performance.

## **X. FURTHER INFORMATION**

- A. **Mandatory Drug and Testing Programs.** The contractor certifies that all their employees who may perform safety sensitive functions for the City are included in a substance abuse program that meets the requirements of Federal Department of Transportation Drug and Alcohol Testing regulations, (Code of Federal Regulations, 49 C.F.R., Part 382 and Part 40).
- B. **Right-to-Know Statement.** The bidder certifies that, in accordance with The "Hazard Communication Rule", 29 C.F.R. 1910.120 (the "Right-to-Know" Law) and the State of Iowa "Hazardous Chemical Risk Right-to-Know" rule, employees exposed to materials on the worksite will be trained for the materials in use by the successful Contractor as part of the contract. Material Safety Data Sheets (MSDS) for City materials will be supplied to the successful Contractor upon request.
- C. **ADA Statement.** The City does not discriminate on the basis of disability. If you believe you have been discriminated against in any program or facility, you may file a complaint alleging the discrimination with the ADA Coordinator through the City Manager's office. The TDD line for the city of West Des Moines is 222-3334.
- D. **FLSA Statement.** "We hereby certify that these goods were produced in Compliance with all applicable requirements of Sections 6,7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof."
- E. Questions which may arise as a result of this Request for Bid of a Technical/operational nature should be directed to: Department of Public Works, Rick Knowles, Traffic supervisor; or Mike Coughlon, Operations Supervisor, at 515-222-3480.

Date:

Authorized Signature:

Firm Name:

Address:

Phone:

Contact Person:

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**BID FORM**  
**CITY OF WEST DES MOINES**  
**DEPARTMENT OF PUBLIC WORKS**  
**WORK ZONE AND ROAD CLOSURE SIGNS**

**Signs**

Must be available as follows: aluminum signs, 48" x 48" or 36" x 36", Orange w/Black Lettering – diamond grade, White w/Black Lettering – Diamond Grade intensity. All Signs must meet MUTCD Standards, Part 6.

- |  |                  |
|--|------------------|
| 1. Road Work Ahead                           | \$_____ /per day |
| 2. Right Lane Closure Ahead                  | \$_____ /per day |
| 3. Merge                                     | \$_____ /per day |
| 4. Road Closed Ahead                         | \$_____ /per day |
| 5. Detour Ahead                              | \$_____ /per day |
| 6. Flagmen                                   | \$_____ /per day |
| 7. Single Lane Ahead                         | \$_____ /per day |
| 8. Road Closed (on Type III)                 | \$_____ /per day |
| 9. Road Closed to Thru Traffic (on Type III) | \$_____ /per day |

**Barricades** - Plastic or Metal, High Intensity Sheeting

Must be available as follows: Plastic or Metal, High Intensity Sheeting

All barricades must meet MUTCD Standards, Part 6.

**Barricade Light**

- |                    |                  |                  |
|--------------------|------------------|------------------|
| 1. Type I          | \$_____ /per day | \$_____ /per day |
| 2. Type II         | \$_____ /per day | \$_____ /per day |
| 3. Type III        | \$_____ /per day | \$_____ /per day |
| 4. Verticals       | \$_____ /per day | \$_____ /per day |
| 5. Barrels         | \$_____ /per day | \$_____ /per day |
| 6. Cones           | \$_____ /per day | \$_____ /per day |
| 7. Arrow Boards    | \$_____ /per day | \$_____ /per day |
| 8. Specialty Signs | &_____ /per day  | \$_____ /per day |

(business, street, detour, left, right, bumps, etc.)

**Temporary Stop Lights**

2- Way \$\_\_\_\_\_/per day

3-Way \$\_\_\_\_\_/per day

4-Way \$\_\_\_\_\_/per day

**Delivery and Set-Up/Pick-Up-Work Zones** \$\_\_\_\_\_/per day

**Delivery Charge** \$\_\_\_\_\_/per day

## **BID LIST**

### **WORKZONE AND ROAD CLOSURE SIGNS**

#### **CITY OF WEST DES MOINES DEPARTMENT OF PUBLIC WORKS**

**1. Bonnie's Barricades**

1547 Michigan Street  
Des Moines, IA 50314  
Attn: Bonnie Ruggless  
Phone: 282-8877

**2. Road Safe Traffic**

1805 NE 58<sup>th</sup>  
Des Moines, IA 50313  
Attn: Tom Busta  
Phone: 284-5277

**3. Quality Traffic Control**

1704 E. Euclid Avenue  
Des Moines, IA 50314  
Phone: 289-1824

**4. Iowa Plains Signing**

PO Box 654  
Slater, IA 50244